



St Anne's RC Primary School
Carruthers Street, Ancoats,
Manchester, M4 7EQ

Headteacher: Mrs A Shore
Deputy Head: Mrs J Greene

Job Description Class Teacher

Main duties and responsibilities/accountabilities

- To fulfil the Conditions of Employment for School Teachers as laid down in the Pay and Conditions Act 1991 and subsequent amendments.
- To be fully supportive of the distinctive Catholic Ethos of the school.
- To prepare curriculum plans and programmes of work which are appropriate to the needs, experience and knowledge of pupils.
- To ensure accurate assessment of children's attainment and progress.
- To deliver each pupil's entitlement to a broad and balanced curriculum.
- To work towards continuity in planning, evaluations and records, especially at times of transition.
- To contribute to whole school curriculum development and to reflect such initiatives in classroom planning and practice.
- To participate in professional development initiatives established by the school and by the Local Authority.
- To develop and maintain relationships with parents as partners in their children's learning.
- To work co-operatively within the staff team.
- To take part in events which support the wider life of the school, such as Holy Communion celebrations.

Teaching and Learning

- To teach pupils across the school as directed by the Head Teacher.
- To play a major role in developing an outstanding indoor and outdoor learning environment.
- Working cooperatively with colleagues to ensure the planning and delivery of an effective curriculum.

- To seek ways of sharing good practice and contribute to professional dialogue about teaching and learning.
- To organise the day to day running of your classroom including the efficient management of school resources.
- To liaise with colleagues in order to support the successful transition of all pupils.
- To be an excellent role model.

Pastoral Care

- To help promote and safeguard the welfare of the children.
- To promote self-discipline, high standards of behaviour and positive attitudes on the part of all children and to implement policies and procedures to foster them.

Communication and Community Links

- To develop and maintain positive and effective professional relationships with colleagues, parents, the local community and Governors.
- To provide information as required to the senior leadership team.
- To ensure that parents and pupils are well informed about the curriculum, attainment and progress.

PERSON SPECIFICATION

Teacher: ST ANNE'S RC PRIMARY SCHOOL

Essential Qualifications

- Qualified Teacher status
- Degree

Desirable Qualifications

- Catholic Certificate in Religious Studies

Leadership of subjects

- Able to articulate a vision for their future role

Knowledge and understanding.

The class teacher will have a knowledge and understanding of:

- Current practices and strategic developments in primary education across the whole primary school curriculum
- Child development and progression of basic skills in numeracy and literacy
- Philosophy of primary education which puts the child at the centre
- Planning for progression across the ability range, designing effective learning across a series of lessons
- Commitment to meeting the needs of all children whatever their ability or background
- The principles of 'assessment for learning' and a commitment to effective assessment as a means of developing teaching and learning.
- Statutory requirements of legislation concerning Equal Opportunities, Health & Safety, SEN, Child Protection and safeguarding.
- The positive links necessary within school and with all its stakeholders
- Effective teaching and learning styles and able to demonstrate such
- A range of positive behaviour management strategies
- How to achieve and maintain high standards of teaching and learning
- The analysis of pupil data assessment and effective targeting of individuals and vulnerable groups
- How the availability of a wider range of activities contributes to the development of the child.

Skills

The Class Teacher will be able to:

- Promote the school's aims positively, and use effective strategies to motivate and inspire pupils
- Develop good personal relationships within a team
- Establish, develop and build on close relationships with parents, governors and the community
- Communicate effectively (both orally and in writing) to a variety of audiences
- Create a happy, challenging and effective learning environment that is inclusive and engaging in which children can work and socialise productively, effectively and safely.
- Create a supportive atmosphere throughout school which will encourage staff and children to achieve high standards whilst being empathetic to children's individual personal needs
- Support staff in maintaining an efficient, successful and organised school environment.

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Website: www.st-annes-pri.manchester.sch.uk

- Use ICT effectively
- Establish high levels of effort and behaviour and to maintain these in a firm, friendly manner, creating a disciplined but at the same time, relaxed and happy school environment.
- Excite children with the presentation of the curriculum.

Personal Characteristics

- Can support and promote the distinct Catholic ethos, faith foundation and values of our Catholic School Catholic teacher
- Calm and well organised
- Principled, flexible, sensitive, adaptable, tactful and aspirational
- Committed, with energy and enthusiasm
- Reflective practitioner
- Professional integrity with a willingness to share ideas, energy and initiative
- Inspires children to achieve
- Works well as part of a team
- Set a good example in terms of dress, punctuality and attendance
- Willing to attend and participate in school events and performances both inside and outside the school day
- To set exemplary classroom standards by personal practice
- Demonstrate high levels of emotional intelligence